

Guide to Daily Season Parking Application

Ngee Ann Polytechnic



Season Portal Page

Step 1: Go to web link <u>https://www.seasonparking.com.sg/np/</u>.



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DSP Information and FAQs

Step 3: Read through the DSP Information and scroll towards the bottom of the page.





Step 4: Click on 'Daily Season Parking Application' button to proceed.

Application Page

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Step 5: Choose either: **'Registered Season Holder'** Please choose this option if you have applied for Monthly season parking through this portal before.

'New Season Application' Please choose this option if this is the first time you are accessing or making any applications through this portal.



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Registered Season Holder

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seasonparking.com.sg/np/frmDSP_index.

Step 6A: For 'Registered Season Holder'

Kindly fill up the required information and click on the 'Submi button.

You will get a confirmation that you application is successful in the next page.

Email Address. adeline_lee@np.edu.sg • Enter email address registered with us Mobile Number. 91234567 Vehicle Number. SMA1234B Vehicle IU Number. 1122334455 Sheltered Daily Season Parking For current monthly season holders under Surface parking, you may express your interest to join the waiting list for Block 58 Sheltered DSP by checking the box beloor Our staff will contact you when there are availability. Sheltered Daily Season Parking For current monthly season holders already in Block 58 Sheltered parking, you sha automatically converted to Sheltered DSP when you submit this form. I am currently under Surface season parking and will like to be contacted if the are availability for Sheltered DSP. Start Date • 01/11/2020	Season Holder Type	 Registered Season Holder Onew Season Application (Have not applied through this portal before)
Vehicle Number. SMA1234B Vehicle IU Number. 1122334455 Sheltered Daily Season Parking For current monthly season holders under Surface parking, you may express your interest to join the waiting list for Block 58 Sheltered DSP by checking the box belo Our staff will contact you when there are availability. Sheltered Daily Season Parking For current monthly season holders already in Block 58 Sheltered parking, you she automatically converted to Sheltered DSP when you submit this form. I am currently under Surface season parking and will like to be contacted if the are availability for Sheltered DSP. Start Date . 01/11/2020	Email Address₊ Mobile Number₊	adeline_lee@np.edu.sg • Enter email address registered with us 91234567
For current monthly season holders under Surface parking, you may express your interest to join the waiting list for Block 58 Sheltered DSP by checking the box beloc Our staff will contact you when there are availability. Sheltered Daily Season Parking For current monthly season holders already in Block 58 Sheltered parking, you sha automatically converted to Sheltered DSP when you submit this form. I am currently under Surface season parking and will like to be contacted if the are availability for Sheltered DSP. Start Date * 01/11/2020	Vehicle Number. Vehicle IU Number.	SMA1234B 1122334455
Start Date - 01/11/2020	Sheltered Daily Season Parking	For current monthly season holders under Surface parking, you may express your interest to join the waiting list for Block 58 Sheltered DSP by checking the box below. Our staff will contact you when there are availability. For current monthly season holders already in Block 58 Sheltered parking, you shall be automatically converted to Sheltered DSP when you submit this form.
Torme and Conditions	Start Date •	01/11/2020
	Terms and Conditions	

Submit

Main Menu

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New Season Application

Step 6B: For 'New Season Application'

Fill up the rest of the required information and click on 'Submit' button.

You will get a confirmation that your application is successful in the next page.

Season Type .	Motorcar - Surface (DSP)
	For 2nd vehicle addition, please email your application request to us at
	season@topparking.com.sg . The 2nd vehicle is only applicable if the vehicle is
	registered under your name or your spouse's name. Kindly supply documentary proof of
	venicie ownersnip.
Personal Particulars	
	adeline_lee@np.edu.sg
Email Address ∗	(Only @np.edu.sg / @adj.np.edu.sg addresses allowed)
Name .	Adeline Lee
Mobile No∗	91234567
Staff ID∗	E1234
Staff Department ∗	Engineering
Staff Designation *	Lecturer
	You may express your interest to join the waiting list for Block 58 Shaltered DSP by
Sheltered Daily Season Parking	checking the box below. Our staff will contact you when there are availability.
Ŭ	I will like to be contacted if there are availability for Sheltered DSP.
Terms and Conditions	
* I declare that the pa	ruculars and information given are true and accurate, and that I have read and agree to the
	2.
Mail	

